La Chute Meeting
June 26, 2023

Members Present: Tim Malaney, Frances Malaney, Summer Malaney, Jim Cunningham, Linda Cunningham

The topic of the meeting was the Montcalm Mile. If there is a volunteer error, let us know, also, if you wish to volunteer, return email.

Minutes are in chronological order pertaining to the Montcalm Mile. Here are the issues that we discussed.

Late Breaking News: The Adirondack Independence Riders Motorcycle Parade will start at 1:30 PM, followed by the Montcalm Mile at 1:45.

Monday, July 3rd.packet pick-up and registration - Kof C picnic tables

-3:45 - pick up boxes at Tim's house and take to K of C
Tim, Mike, Matt, Jim, David H.

-4:00-7:00 Stuff Goodie Bags, T-shirts - Pre-Registered Number pick-up
Tim, Mike, Matt, Dave Hayes, Dee. Numbers will also be distributed at this time.
-Alphabetized lists needed for this day as well.

Tues. July 4th
Set-up Start: Jim
Set up Finish: Tim, Matt

Start
-Working at Start: 12:00. Jim - set up tables, signs, Posting alphabetized list of runners with corresponding bib number, one list posted on a wall, the other on a table for staff.
-The set up of the start area will be done earlier.
-Overseeing Registration: Heidi, Linda
-Handing out numbers: John and Nancy Ockrin
-Greeters (if they are preregistered or not, direct them to the appropriate table as illustrated below): David Hayes, Matt, Jim
-Start Line-up (strollers in the back, fastest runners up front): Bob Stacy

Finish
-Working at Finish: arrive: 1-1:30
-Food: Katie and Ash Alexander from Walmart
-Table with food, t-shirts, packets, ice cream certificates: Frances, Carolyn
-Traffic Control: Tom Stanilka, Mike
-Medals: Stan, Nancy Rich, Dave Burrows, (medals are in plastic, need to be unwrapped, collected and set on distributors arms, happening fast)
-Awards: Tim, Jim, Matt

Days Before:
-print 20 Pre-Race Day Forms
-print 50 Race Day Forms
-Alphabetized Runner List (4 Copies)
-Get $ for change
-Make signs for sponsors - Ti Animal Hospital, Stewarts
-garbage bags (start and finish)
-2 electrical cords, tape, tables, chairs, trash,
-clipboards, pens, pencils, marker, tape, signs, money, posters, pins, registration

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Start Set-up:



Nancy and John



When runners arrive who have pre-registered,the "Greeters" shouldsend them to this table. On the wall to the left of the table is an alphebetical list with competitors bib number. Pins will be on the center table. Nancy and John will also have a clipboard with the list of names and bib numbers



Arriving runners who have not entered the race as yet, should be directed to this table. They should fill out the form,take some pins then they should be sent to the table on the right, where they turn in their forms and pay the fee.

Linda Heidi



Runners should drop off the completed form, and pay the fee. Then those completed forms would be delivered to RACEWIRE to enter data and so assing a number